Bulk Exporting Cases
Hospital Dashboard

1 From the *Cases* Tab, click *Export Cases.*

2 Select a *Case Type* and *Date Range.*

3 Click *Search* to generate a list of all cases that match your search criteria.

Bulk Exporting Cases
Hospital Dashboard

Users

- 🖊 Manage Users
- 🖊 Invited Users
- 🖊 Signup Links
- ✔ Approve Users
- ▦ Users Tabular View

Cases ⌄
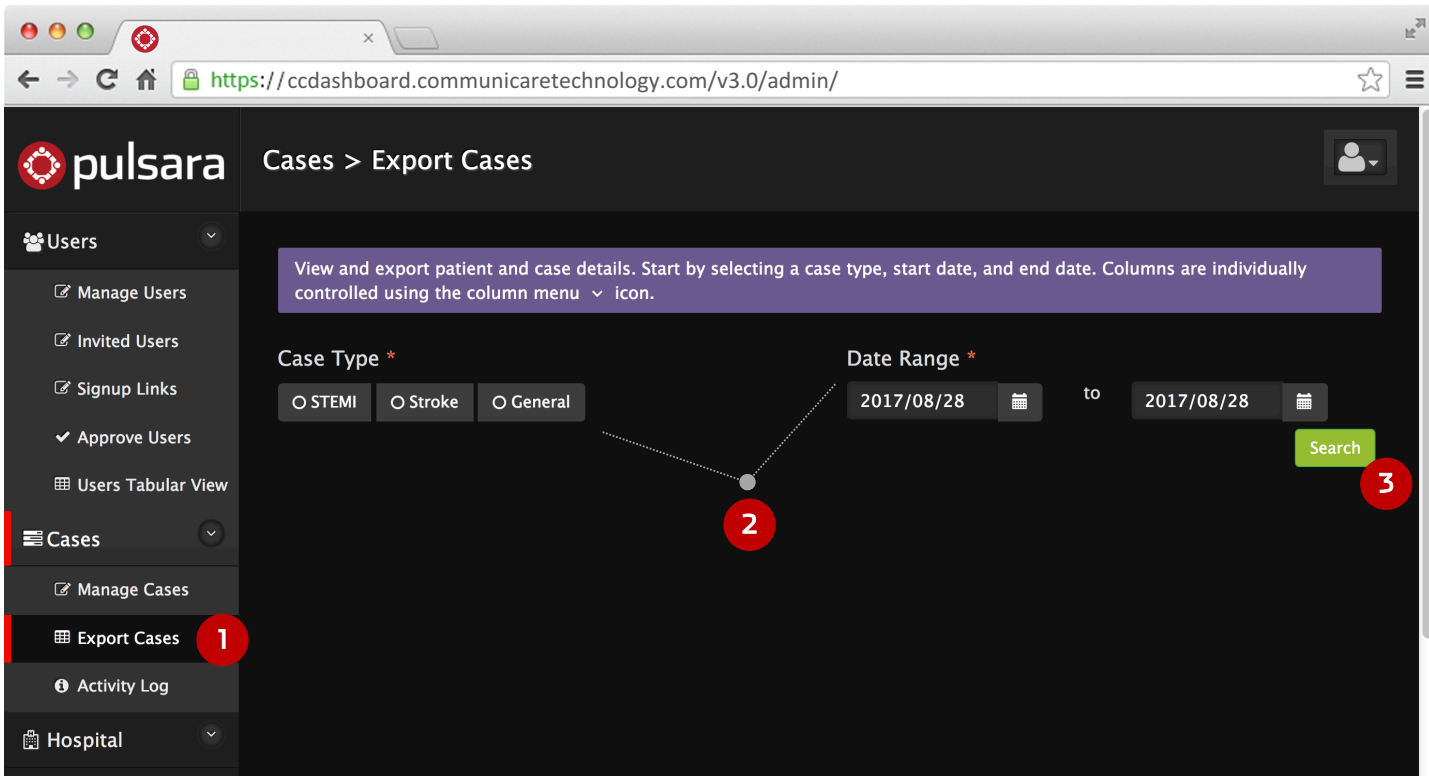
- 🖊 Manage Cases
- ▦ Export Cases
- ℹ Activity Log

Hospital ⌄

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View and export patient and case details. Start by selecting a case type, start date, and end date. Columns are individually controlled using the column menu ⌄ icon.
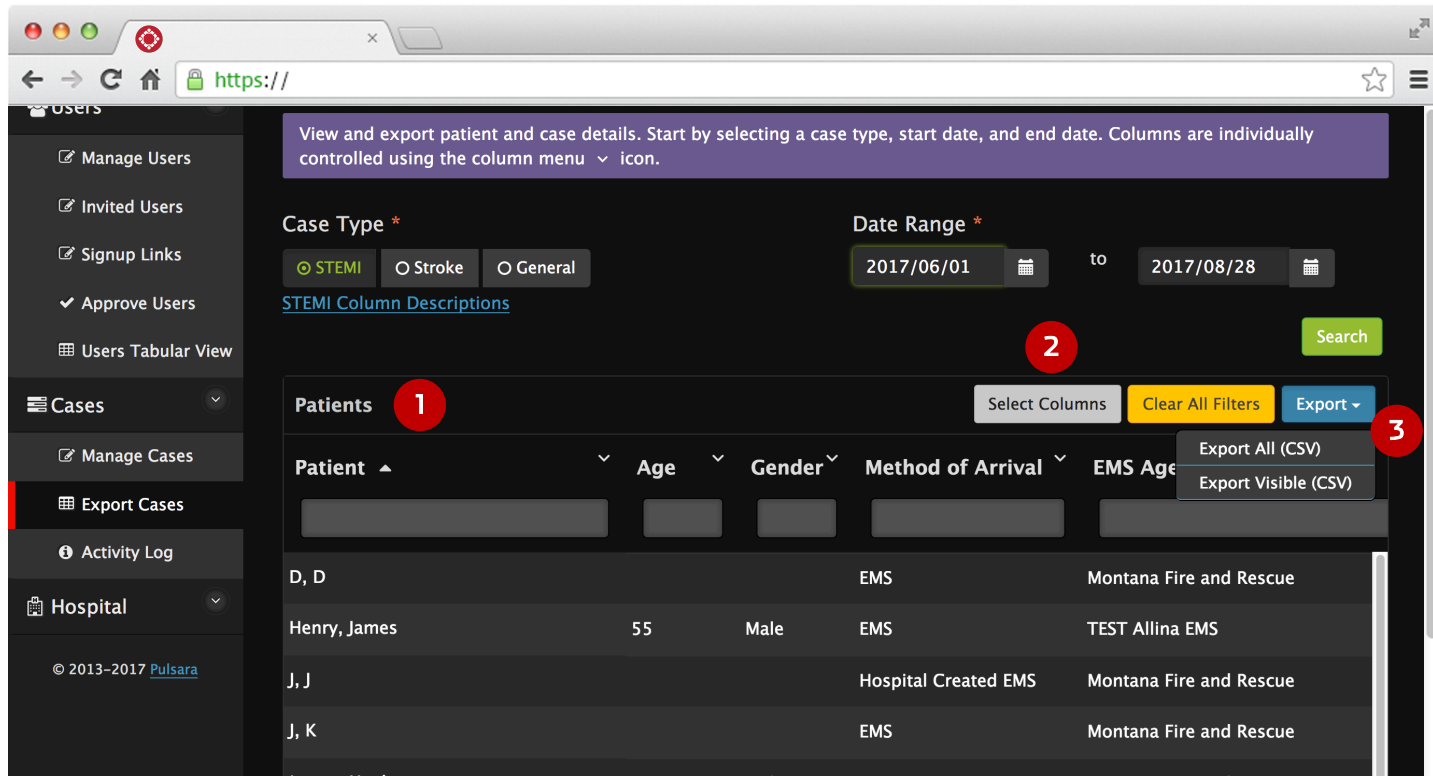
Case Type *

[⊙ STEMI] [◯ Stroke] [◯ General]

STEMI Column Descriptions

Date Range *

2017/06/01 📅 to 2017/08/28 📅

Search

Patients ❶   [Select Columns] [Clear All Filters] [Export ▾] ❸

Patient ▲ ⌄	Age ⌄	Gender ⌄	Method of Arrival ⌄	EMS Age
				Export All (CSV)
				Export Visible (CSV)
D, D			EMS	Montana Fire and Rescue
Henry, James	55	Male	EMS	TEST Allina EMS
J, J			Hospital Created EMS	Montana Fire and Rescue
J, K			EMS	Montana Fire and Rescue

❷ (near Search)

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❶ Your search will reveal a list of patients that match your criteria.

❷ Click *Select Columns* to expand or reduce the data that you export.

❸ Click *Export* to export your cases into a CSV doc. NOTE: Selecting *Export Visible* will export only the data you selected in the *Select Columns* field.