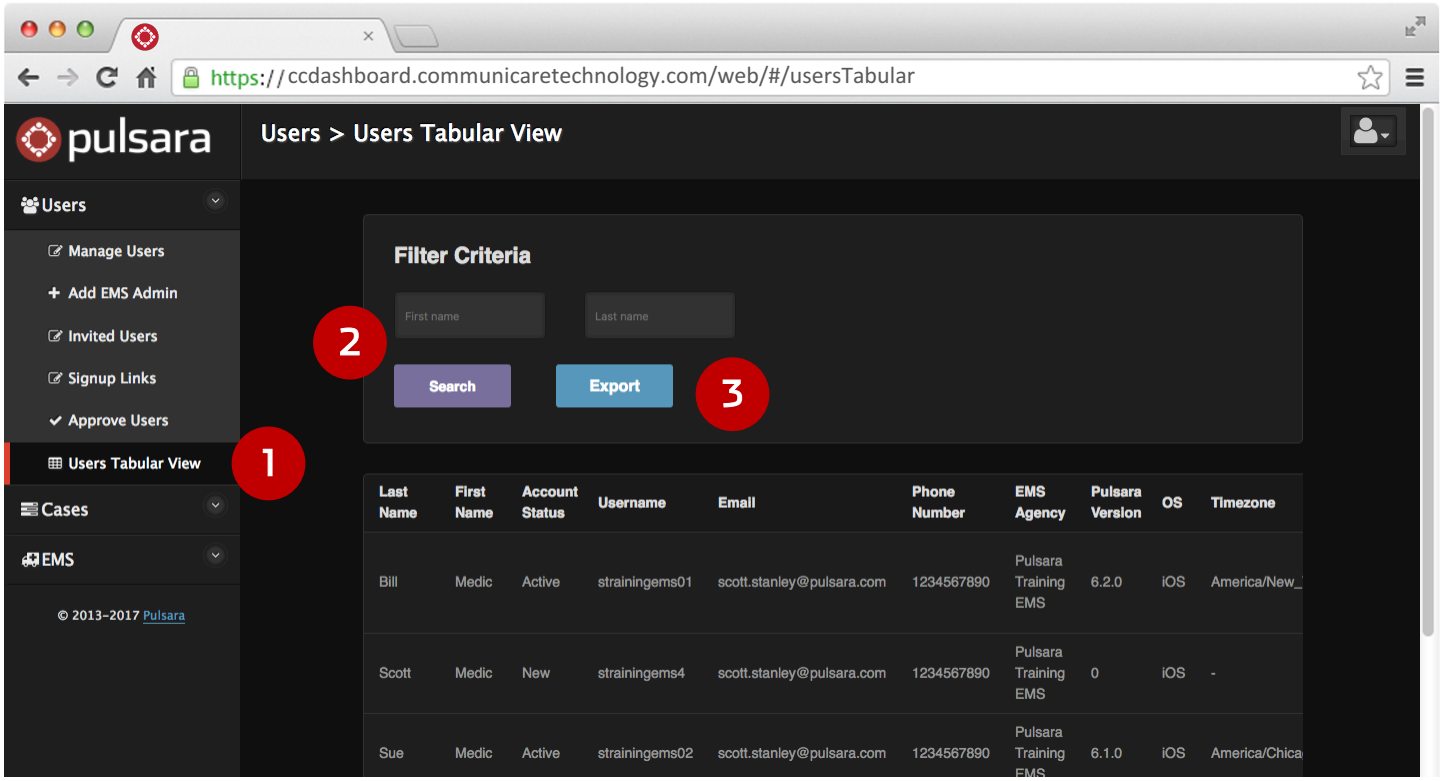
pulsara

Exporting Users

EMS Dashboard

Exporting Users

EMS Dashboard



1. To export EMS users, under Users, select the Users Tabular View
2. Screen defaults to entire user list, or can search by individual users by entering their first and or last name
3. Individual users or entire list of users can be exported.
4. Select the blue Export button and users will export into a CSV file